

District of Columbia Department of Housing and Community Development Housing Regulation Administration – Rental Accommodations Division (RAD) 1800 Martin Luther King Jr. Avenue SE, 2nd Floor

Washington, DC 20020 (202) 442-9505

CERTIFICATE OF NOTICE TO RAD OF ADJUSTMENTS IN RENT CHARGED

Internal Use Only
C/O current:
□yes □no □n/a
BBL current: □yes □no
Reg. current: □yes □no

HOUSING PROVIDER(S) SHALL FILE THIS CERTIFICATE WITH THE RENTAL ACCOMMODATIONS DIVISION. THIS FORM IS NOT SERVED ON TENANTS.

| Ι, _ | ,, declare, affirm and ratify as follows: | |
|-----------------|--|---------|
| | (Housing Provider's Name) | |
| 1. | . I am the Housing Provider of the following Housing Accommodation or Rental Unit(s) | |
| | (address): | |
| 2. | . My business address is (No P.O. Box): | |
| 3. | . My business telephone number and email address are: | |
| 4. | . The Certificate of Occupancy number for the Housing Accommodation is | |
| 5. | . My Basic Business License number isand expires on (date): | |
| 6. | . My RAD Registration Number for the Housing Accommodation is: | |
| 7. | . Attached hereto are the following documents related to the adjustment(s) in the rent charged for the Housing Accommodation and the Rental Unit(s): (1) a sample "Housing Provider's Notice to Ten Adjustment in Rent Charged" (except for Vacancy Increases); and (2) a completed "Appendix of Adjustments in Rent(s) Charged." | ants of |
| 8. | . The "Housing Provider's Notice to Tenants of Adjustment in Rent Charged" was served on each of Tenant(s) listed in the "Appendix of Notices of Adjustments in Rent(s) Charged" prior to the filing "Certificate of Notice to RAD of Adjustments in Rent Charged." | |
| 9. | . The Rental Unit(s) and common elements of the Housing Accommodation are in substantial compatible with the Housing Code as required by 14 DCMR § 4216.2 (2004), or any noncompliance is the restaunt neglect or misconduct. | |
| to as sai | declare, affirm and ratify under penalty of perjury that the foregoing information is complete and act the best of my knowledge. I fully understand and acknowledge that my signature below shall be desired that the statement of the information provided herein, to which the anctions for perjury, false swearing or false statements under D.C. OFFICIAL CODE §§ 22-2402, 2405 (Supp. 2008), respectively, shall apply. | eemed |
| Ho | Housing Provider's Printed Name Housing Provider's Signature Date | |
| | D 4 00 | |

Page 1 of 3 RAD Form 9 (rev 02/12)

<u>APPENDIX OF NOTICES OF ADJUSTMENT IN RENT CHARGED</u> (with Continuation Page)

| Unit No. | Tenant(s) Name(s) | Prior Rent | New Rent | Dollar (\$) Change | Percent (%) Change | Section of Act | Date Tenant Served with Notice ¹ | Effective Date of Rent Adjustment | 213(a)(2) Rental Unit No.* | Type of Service (No. is below) |
|-------------|-------------------|---------------|-------------|--------------------------|-----------------------|-------------------|---|--|-------------------------------------|---|
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

□ [check if additional pages are attached]

| Section | Description |
|-----------|--|
| of Act | |
| 208(h)(2) | Annual Increase of General Applicability (CPI-W |
| | based) |
| 210 | Capital Improvement |
| | |
| 211 | Change in Services/Facilities |
| | |
| 212 | Hardship Petition |
| 213(a)(1) | Vacancy (10%) |
| 213(a)(2) | IF APPLICABLE – State in the Appendix the |
| * | Substantially Identical Rental Unit used for the |
| | Highest Comparable Vacancy Increase (30% max) |
| 214 | Substantial Rehabilitation |
| 215 | Voluntary Agreement |

| Type of Service | No. | Description |
|-----------------|-----|--|
| 201111 | | |
| TENANT | 1 | Personal service on Tenant |
| ADULT | 2 | Personal service on an adult at the Rental Unit, |
| | | with instructions to deliver same to the Tenant(s) |
| AGENT | 3 | Personal service on an authorized representative |
| | | of the Tenant(s) |
| MAIL | 4 | First class mail |
| CERTIFIED | 5 | Certified mail |
| PRIORITY | 6 | Priority mail with delivery confirmation |
| | | |
| | | |

¹Housing Provider's Notice to Tenant of Adjustment in Rent Charged

<u>APPENDIX OF NOTICES OF ADJUSTMENT IN RENT CHARGED</u> (Continuation Page)

| Unit No. | Tenant(s) Name(s) | Prior Rent | New Rent | Dollar (\$) | Percent (%) | Section of Act | Date Tenant | Effective Date of | 213(a)(2) Rental | Type of Service |
|-------------|-------------------|---------------|-------------|----------------|-------------|----------------|---------------------------------------|----------------------|---------------------|-----------------|
| | | | | Change | Change | | Served with Notice ¹ | Rent Adjustment | Unit No.* | (No. is above) |
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